

# East Tawas Housing Regular Commission Meeting

Wednesday, September 18, 2024 following the Public Hearing  
South Tower Community Room 304 W. Bay Street, East Tawas, MI

## Agenda

### I. Call to Order

Presenter: Ann Balfour

### II. Roll Call:

Presenter: James A. Dewey

#### A. Present:

President Ann Balfour, Vice President Todd Ronan, Commissioner(s) Tim Freel, Joe Cano Jr., and Dr. Cary Lichtman

#### B. ETHC and City Representatives:

Property Manager Melissa Nickell, Maintenance Staff Evan BuysSENS, City Manager Brent Barringer and PHHC Operational Manager Pam Moses

#### C. PHHC Management Group Via Zoom:

Executive Director James A. Dewey, Deputy Executive Director/Legal Corporation Counsel Gregory T. Stremers, Financial Manager Suzanne Ward and Program Assistant Specialist Anne Landschoot

#### D. Absent:

None

### III. Public Comment for anything on the agenda

### IV. Approval of Agenda to Include Changes/Additions

- Changes
- Additions

### V. Approval of Minutes - August Meeting Minutes

### VI. Presentation or communication

- 2023 Year End Audit Report

### VII. Review of the Financial Reports:

#### A. Balance and Operating Statement Report

- Not available this month due to ongoing conversion with City of East Tawas, PHHC and KMG reports and FYE

#### B. Cash Disbursements

- North Cash Disbursement
- South Cash Disbursement

#### C. E-LOCCS - Capital Funding

## **VIII. Executive Directors Report/PHHC Management's Report:**

Presenter: ED James A. Dewey

### **IX. Unfinished Business:**

- None

### **X. New Business:**

#### **A. Contract Approvals:**

##### **1. Elevator Consulting Services**

Buckley Belcher & Company LLC

Mat Morgan

Mobile: 313.607.0891

Service: provide unlimited consulting services on 2 Hydraulic Elevators,

Contract: 09.01.2024 for three years

Cost: \$65.00 per elevator, per month, follow up condition assessment \$175.00 per elevator with 3% annual increase

#### **B. Resolution(s):**

- None

#### **C. Travel and Training**

- None

#### **D. Miscellaneous:**

### **XI. Public Audience Comments**

### **XII. City Council Liaison Comments**

Presenter: City Manager Brent Barringer

### **XIII. Commissioner's Comments**

Presenter: Any member of ETHC Board of Commissioners

### **XIV. Adjournment**

- Next approved meeting shall be held on October 16, 2024 at 10:00 AM