

East Tawas Housing Commission

Port Huron Housing Commission

Thursday, July 11, 2024 at 8:30 AM EDT to Thursday, July 11, 2024 at 9:30 AM EDT
Zoom Meeting and South Tower-Community Room 304 W. Bay Street, East Tawas MI

Agenda

I. Call to order:

Presenter: President Ann Balfour

II. Roll Call

Presenter: ED James A. Dewey

Present:

President Ann Balfour, Vice President Todd Ronan, Commissioner(s) Tim Freel and Dr. Cary Lichtman

ETHC and City Representatives:

Property Manager Melissa Nickell, Maintenance Staff, Evan Buysens and City Manager Brent Barringer

PHHC Management Group via Zoom:

Executive Director of PHHC James A. Dewey, PHHC Deputy Executive Director/Legal Corporation Counsel Gregory T. Stremers, Financial Manager Suzanne Ward, Operational Manager Pamela Moses and PHHC Program Assistant Specialist Anne Landschoot

Absent:

Commissioner Joe Cano Jr. (excused)

III. Public Comment for anything on the agenda

IV. Approval of Agenda to Include Changes/Additions

- Changes
- Additions: Section 9 - B Resolution 2024-02 Financial Institution Signatory Authorization

V. Approval of Minutes - June 13, 2024 Meeting Minutes

VI. Review of the Financial Reports:

A. Financial Summary Report - May 31, 2024

- North Tower
- South Tower

B. Balance and Operating Statement Report - May 31, 2024

- North Tower
- South Tower

C. Cash Disbursements: May 31, 2024

- North Cash Disbursement
- South Cash Disbursement

D. E-LOCCS - Capital Funding

- Waiting on final HUD approval to draw down funding

VII. Executive Directors Report/PHHC Management's Report:

Presenter: ED James A. Dewey

VIII. Unfinished Business:

- None

IX. New Business:

A. Contract Approvals:

- None

B. Resolution(s):

1. Resolution No. 2024-01 Banking Policy, Credit Card Use Authorization Policy, Fraud Policy, Internal Control Policy and Laundry Fund Collection Policy_

Presenter: POM: Pamela Moses

2. Resolution No. 2024-02 Financial Institution Signatory Authorization

C. Travel and Training

- None

D. Miscellaneous:

1. Discussion to change future meeting dates/times

Presenter: ED James A. Dewey

Suggestions: Change to third Wednesday of the month between 10:30 AM and 11:00 AM

X. City Council Liaison Comments

Presenter: City Manager Brent Barringer

XI. Commissioner's Comments

Presenter: Any member of the ET-Board of Commissioner

XII. Adjournment

- Next approved meeting shall be held on August 8, 2024 or August 21, 2024.